

Deferred sales charge reimbursement – Sun Life Guaranteed Investment Funds



Use this form to request a reimbursement of all or part of the deferred sales charge (DSC) incurred by the contract owner when transferring money to a Sun Life Guaranteed Investment Funds (GIFs) contract. DSC reimbursements will be deducted from the gross sales commission. The reimbursement must be used to purchase Sun Life GIFs units.

Sun Life Assurance Company of Canada – 30 Adelaide Street East, Suite 1 Toronto, ON M5C 3G9 Fax: 1-855-247-6372

Owner/contract information	
Contract number	Date (dd-mm-yyyy)
Owner's first name	Owner's last name
Joint owner's first name	Joint owner's last name

DSC reimbursement instructions	
Relinquishing institution and contract/account number	DSC charged in the relinquishing contract/account \$
Amount of DSC reimbursement \$	Wire order number (if applicable)*

*A wire order number is required if the transaction referred to above was placed through FundSERV. To be completed by the distributor.

Purchase instructions for the DSC reimbursement deposit		
Fund code	Fund name	Amount <input type="checkbox"/> \$ <input type="checkbox"/> %

Important information:

- DSC can only be reimbursed if you are making deposits to the DSC, low-load (LL) or Advisor Chargeback (CB) sales charge options.
- A new DSC or CB schedule will apply when you make deposits to funds with DSC, LL or CB sales charge options.
- The amount of the DSC reimbursement cannot exceed the gross commission earned on the deposit into this contract (5% for DSC, 2.5% for LL and 3% for CB for most funds).
- This form is to be used for the DSC reimbursement instructions only. An application form, order ticket and any other applicable paperwork is also required to complete the transfer.
- DSC reimbursements are available when moving between different Sun Life GIFs products. For transitions between series in a Sun GIF Solutions contract, DSC reimbursements are not available.

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Owner's authorization

By signing below, you acknowledge and agree to the following:

- There may be potential tax consequences as a result of a reimbursement in a non-registered contract and you may wish to seek the advice of a tax professional.
- You are requesting this transfer because the new product is more suitable for your current investment needs.
- You are satisfied that this transfer is not being recommended by your advisor for the purpose of generating commission.

Owner's signature X	Date (dd-mm-yyyy)
Joint owner's signature (if applicable) X	Date (dd-mm-yyyy)

Advisor's authorization

By signing below, you acknowledge and agree to the following:

- Withdrawals within two years of a deposit into a CB fund will have a chargeback of commission from the distributor/advisor. The chargeback will be based on the gross amount of commission earned, not the net amount (after reimbursement).
- You authorize Sun Life to reimburse the client out of the gross sales commission earned on the deposit into this Sun Life GIFs contract.
- This transfer is not being recommended for the purpose of generating commission.

Advisor's first name	Advisor's last name	Dealer and Advisor number
Advisor's signature X		Date (dd-mm-yyyy)

Contact information:

Toll Free English: 1-844-753-4437 (1-844-SLF-GIFS)
Toll Free French: 1-844-374-1375 (1-844-FPG-1FSL)
Fax: 1-855-247-6372
www.sunlifegifs.com

Return to:

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